

RANW MLS Deadlines

Effective October 6, 2026

Deadline Description	Timeframe	Context / Section of MLS Rules
Enter listing data after public marketing begins	Within 1 business day of the marketing	Section 4.3(B)(1) – Clear Cooperation
Enter listing data not publicly marketed	Within 1 business day of the list date	Section 4.3(B)(2) – Residential, Condo, Multi-family, Vacant Land
Enter Commercial listing data	By midnight of 10th business day	Section 4.3(B)(2) - Commercial
Office Exclusives		
Submit Office Exclusive Form to exclude from the MLS	Email to Data Compliance within 1 business day after the list date	Section 4.3(C)(1)
Submit Office Exclusive Form to exclude from MLS for commercial listings	Email to Data Compliance by 10th business day	Section 4.3(C)(1)
Submit Office Exclusive once publicly marketed	Enter into MLS within 1 business day	Section 4.3(C)(1 & 2)
Late Submission		
Submit Late Listing Waiver Form with late waiver reason	Upload waiver to documents after entering listing data in MLS or email to Data Compliance upon request	Section 4.3(H)
Fine for listing publicly marketed, not in MLS (1st offense)	\$100 per business day	Section 4.3(F)(a)
Fine for listing publicly marketed, not in MLS (2nd offense)	\$200 per business day	Section 4.3(F)(a)
Fine for listing publicly marketed, not in MLS (3rd+ offense)	\$300 per business day	Section 4.3(F)(a)
Fine for non-public marketing (Residential, etc.)	\$25 first business day, then \$5/business day	Section 4.3(G)(a)
Fine for late submission (Commercial)	\$25 first business day, then \$5/business day	Section 4.3(G)(b)
Warning period for non-public late submission (Oct 6, 2026 – Jan 10, 2027)	Warning notice; fines assessed if submitted 6 business days late	Section 11.3 - Note
Incomplete/Missing Data		
Remedy incomplete/missing listing data after MLS	Within 1 business day	Section 4.13(1)(a)
Limited Service Listing/Delayed Showings/Delayed Marketing/Auction Properites		
Limited Service Listing Uploaded and checked "Ltd Svs-Yes" in MLS	Upload docs while in MLS before saving listing	Section 4.12 (3) and Section 4.9
Delayed Showings Form uploaded to MLS, end date in MLS, delayed showing dates in Public Remarks, and checked Yes in MLS	Immediately (before confirmation)	Section 4.3 (D) & 4.12
Delayed Marketing Form uploaded to MLS, check Yes in MLS, end date for public marketing, change seller's restrictions to no	Immediately (before confirmation)	
If Auction property, must submit Auction Form as Upload	Upload docs while in MLS before saving listing	Section 4.10 & Section 4.12 (6)(c)
Photos Required		
Main Photo of property (photos of any finished lower-level square footage, Lower-Level Finished Bath, and a GIS map image of Waterfront are strongly encouraged but not required)	Upload photos while in MLS before saving listing	Section 4.12 (3)
Status Change/Pendings/Solds		
Enter Status change (e.g., accepted offer)	Within 1 business day	Section 4.16 and 4.17
Enter Final Closing of Sales/Sales Prices	Within 1 business day	Section 4.21
Late Sold Reporting in MLS	Fined after 3rd business day late: \$25, then \$5/business day	Section 11.6
Sold "Comps Only"	Enter into MLS within 3 business days of closing	Section 29 - Page 58
Auction Properties - If not sold at auction	3 business days to modify or withdraw the listing	Section 4.10
Multiple Unit Properties Sold	Each sale reported separately within 1 business day of closing	Section 4.23
Duplicate listings to be removed from the MLS	Email to Data Compliance within 1 business day of closing	Section 4.22

***Notes:** - Dates are counted from the list date as indicated on the listing contract

- Contractual changes are to be submitted 24 hours after the seller signature

- Days on Market are counted from the list date to the pending date

- DO NOT UPLOAD OR EMAIL LISTING CONTRACT UNLESS REQUESTED BY DATA COMPLIANCE

DATA COMPLIANCE CONTACTS:

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